



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000013165

**Payment Terms:** NET30    **Freight Terms:** FOB Destination    **Ship Via:** US MAIL    **PCC:** S    **PO Date:** 08/16/2023    **PO End Date:** 08/24/2024    **PO Method:** DG    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** SOUTHWEST RESEARCH INSTITUTE  
 ACCOUNTS RECEIVABLE BLDG 160  
 6220 CULEBRA RD  
 SAN ANTONIO TX 78238-5166  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Ship To Attention:** Grayden D Meyer  
**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1741070544 0 003

**Purchaser:** Jason K Adams  
**Phone:** 512/465-4181  
**Fax:** 512/465-5641

**Bill To Fax:**

**Email:** jason.adams@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

The Purchase Request is to move the funds forward for FY 24. The amount in this purchase request is the estimated amount that will be left on 8/31/23. A POCN will be requested later to move any unspent funds after we receive the final invoice for FY23.

Initial Term: 02/01/2020 to 01/31/2022 under PO #0000007932

First Renewal

1st funding term (Months 1-7 - \$376,848.59): 02/01/2022 to 08/31/2022 is under PO #0000007932.

2nd funding term (Months 8-19 - \$600,000): 09/01/2022 to 08/31/2023 is under PO #0000011558.

3rd funding term (Months 20-31 - \$600,000): 09/01/2022 to 08/31/2023 is under PO #0000011558.

This PO #0000013165 represents carry over funding from PO #0000011558 into FY24.

Second Renewal

4th funding term (Months 32-43 - \$600,000): 09/01/2023 to 08/31/2024 is under PO #0000013058.

5th funding term (Months 44-55 - \$600,000): 09/01/2024 to 08/31/2025

6th funding term (Months 56-67 - \$600,000): 09/01/2025 to 08/31/2026

Third Renewal

7th funding term (Months 67-79 \$600,000): 09/01/2026 to 08/31/2027

8th funding term (Months 80-91 \$250,000): 09/01/2027 to 01/31/2028

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing, or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of the original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax, or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Special Payment Notes (Advance Payment, Payment Type, etc.)

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or

Authorized Signature

*Jason Adams, MS, CTCM, CTCO*

08/21/2023



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decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

**Delivery:**

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately. Enter any other special delivery requirements.

Additionally, this Purchase Order is governed by the Texas Department of Motor Vehicles Standard Terms and Conditions, which can be found at: <http://www.txdmv.gov/contractors-vendors>.

TxDmv Contract Monitor:  
 Grady Meyer  
 grady.meyer@txdmv.gov

Vendor Contact:  
 Tammy Duncan  
 tammy.duncan@swri.org  
 210-522-3927

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	ITD 2022 Grant for Dashboard Projects (Carry Forward)	57053	920/03	490000.00 00	EA	\$1.00000	\$490,000.00	08/31/2023
							<b>Schedule Total</b>	<input type="text" value="\$490,000.00"/>
<b>Contract ID:</b> 000000095					<b>ReqID:</b> 0000013700			
							<b>Item Total for Line # 1</b>	<input type="text" value="\$490,000.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

*James Adams, MS, CTCM, CTCO*

08/21/2023